Submit an ILL Request from ILLiad

1. Log in to your ILLiad account.
2. Once logged in, the sidebar on the left has New Request as the third bulleted option in red. Click on “Loan” found below that, unless you know the material you’re requesting is one of the other options.

3. The more information you can provide, the more quickly your request can be processed. The following fields must be completed: author/editors, title, date of publication and the “not wanted after date.” Other critical fields that allow your request to be processed more efficiently are ISSN/ISBN and OCLC number.
4. If you are unsure about the OCLC number, please see instructions on [How to Find the OCLC Number](#).

5. Click on “Submit Request” at the bottom of the page to finish.